

**HOPKINS HRA
AGENDA
Tuesday, April 4, 2023
6:30 pm**

**THIS AGENDA IS SUBJECT TO CHANGE
UNTIL THE START OF THE HRA MEETING**

- I. **CALL TO ORDER**
- II. **ADOPT AGENDA**
- III. **CONSENT AGENDA**
 - 1. Approve Minutes of the March 21, 2023 special meeting
 - 2. Approve Disbursements through March 30, 2023
- IV. **ADJOURN**

**MINUTES OF THE HRA SPECIAL MEETING PROCEEDINGS
TUESDAY, MARCH 21, 2023**

CALL TO ORDER

Pursuant to due call and notice thereof a special meeting of the Hopkins Housing and Redevelopment Authority was held on Tuesday, March 21, 2023 at 6:30 p.m. in the Council Chambers at City Hall, 1010 1st Street South.

Board Chairperson Hanlon called the meeting to order with Board Members Balan, Beck, Hunke and Garrido attending. Others attending included Executive Director Mornson and Public Housing Manager Mohamed.

ADOPT AGENDA

Motion by Balan. **Second** by Hunke.

Motion to Adopt the Agenda.

Ayes: All.

Nays: None. Motion carried.

CONSENT AGENDA

Motion by Garrido. **Second** by Beck.

Motion to approve the Consent Agenda.

1. Approve Minutes of the February 7, 2023 regular meeting
2. Approve Disbursements through February 15, 2023

Ayes: All.

Nays: None. Motion carried.

PUBLIC HEARING

1. Public Housing Operating Subsidy

Public Housing Manager Muse Mohamed provided an overview of the operating subsidy for the Hopkins HRA owned public housing property, Dow Towers. It is anticipated that it will receive \$268,404 from the Department of Housing and Urban Development (HUD) to assist in the general operation of Dow Towers.

Board Chair Hanlon opened the Public Hearing. No one came forward to speak.

Motion by Balan. **Second** by Beck.

Motion to close the Public Hearing.

Ayes: All.

Nays: None. Motion carried.

There was no further discussion from the Board.

Motion by Hunke. **Second** by Balan.

Motion to Adopt Resolution 550 to approve subsidy submission for the period ending 03/31/2024.

Ayes: All.

Nays: None. Motion carried.

2. 5 Year Capital Fund Plan and Annual Plan

Public Housing Manager Muse Mohamed provided an overview of the federally mandated development and discussion of the Annual and Five Year Capital Fund Plan for the Hopkins HRA owned public housing building, Dow Towers. HUD has allocated approximately \$123,158 to assist in the general modernization and maintenance of Dow Towers. Mr. Mohamed provided further information on additional funding sources and where the funds will be allocated.

Board Chair Hanlon opened the Public Hearing. No one came forward to speak.

Motion by Balan. **Second** by Hunke.

Motion to close the Public Hearing.

Ayes: All.

Nays: None. Motion carried.

Discussion from the Board included estimated timeline for installation of a building sprinkler system, energy efficiency upgrades and inflation-reduction, and money currently in the reserve fund.

Motion by Balan. **Second** by Garrido.

Motion to Adopt Resolution 551 to approve Capital Funding for the period ending 03/31/2024.

Ayes: All.

Nays: None. Motion carried.

ADJOURNMENT

There being no further business to come before the HRA and upon a motion by Balan, second by Hunke, the meeting was unanimously adjourned at 6:42 p.m.

Patrick Hanlon, Mayor

Michael J. Mornson, Executive Director

Accounts Payable

Checks by Date - Summary by Check Date

User: klindbery
Printed: 3/30/2023 10:01 AM

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
15715	106	C. NABER & ASSOCIATES	03/09/2023	0.00	231.00
15716	102	CENTERPOINT ENERGY	03/09/2023	0.00	5,764.12
15717	221	CINTAS CORPORATION	03/09/2023	0.00	75.55
15718	1	CITY OF HOPKINS	03/09/2023	0.00	21,257.65
15719	212	DICK'S SANITATION SERVICE, INC.	03/09/2023	0.00	2,021.92
15720	137	FINKEN	03/09/2023	0.00	12.60
15721	104	FINN DANIELS ARCHITECTS	03/09/2023	0.00	5,241.75
15722	103	HANCE ACE HARDWARE	03/09/2023	0.00	311.40
15723	110	HD SUPPLY FACILITIES MAINT	03/09/2023	0.00	1,505.99
15724	190	JOHNSON CONTROLS FIRE PROTECTI	03/09/2023	0.00	3,256.27
15725	125	KENNEDY & GRAVEN, CHARTERED	03/09/2023	0.00	66.45
15726	122	MIDWEST MAINTENANCE & MECHAT	03/09/2023	0.00	50.00
15727	167	MRI SOFTWARE LLC	03/09/2023	0.00	787.56
15728	196	OWENS COMPANIES, INC.	03/09/2023	0.00	1,868.11
15729	228	THOMAS PERRY	03/09/2023	0.00	200.00
15730	202	ROBERT B. HILL CO.	03/09/2023	0.00	969.42
15731	118	VAIL PLACE	03/09/2023	0.00	6,620.83
15732	112	VERIZON	03/09/2023	0.00	55.37
Total for 3/9/2023:				0.00	50,295.99
15733	120	CITY OF HOPKINS	03/14/2023	0.00	3,363.19
15734	141	GRAINGER	03/14/2023	0.00	49.38
15735	123	PHADA	03/14/2023	0.00	185.00
15736	119	XCEL ENERGY	03/14/2023	0.00	3,350.84
Total for 3/14/2023:				0.00	6,948.41
15737	128	CANON FINANCIAL SERVICES	03/27/2023	0.00	324.00
15738	1	CITY OF HOPKINS	03/27/2023	0.00	45,249.99
15739	170	ECM PUBLISHERS, INC.	03/27/2023	0.00	64.00
15740	148	EMBROIDERY SHOP INC	03/27/2023	0.00	162.92
15741	142	HOME DEPOT CREDIT SERVICES	03/27/2023	0.00	360.23
15742	122	MIDWEST MAINTENANCE & MECHAT	03/27/2023	0.00	50.00
15743	202	ROBERT B. HILL CO.	03/27/2023	0.00	346.00
Total for 3/27/2023:				0.00	46,557.14
15744	102	CENTERPOINT ENERGY	03/30/2023	0.00	4,854.09
15745	115	NAHRO MN	03/30/2023	0.00	425.00
15746	228	THOMAS PERRY	03/30/2023	0.00	200.00
15747	234	THERMALPRO, INC.	03/30/2023	0.00	2,000.00
Total for 3/30/2023:				0.00	7,479.09

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
Report Total (33 checks):				0.00	111,280.63