



Right-of-Way & Utility Excavation Permit Application

Applicant is responsible for all locations and Gopher State One Calls (including registration of new utility). Traffic control must comply with MMUTCD. **Permit application will not be processed unless you include either a self-addressed stamped envelope or an email address.** Processing may take up to 5 days.

Project Description _____

Name of Applicant _____ Email _____

Section 1. Contractor Information

Name of Contractor _____

Address _____ City _____ State ____ ZIP _____

Contact Person _____ Office Phone _____

Cell Phone _____ Pager _____

Name of Subcontractor _____

Address _____ City _____ State ____ ZIP _____

Contact Person _____ Office Phone _____

Cell Phone _____ Pager _____

Section 2. Project Information

Attach two scale drawings of project area. The drawing must show all existing and proposed right-of-way, curb, sidewalk, trails, above and below ground facilities or appurtenances, and poles.

A. Nature of work (Check all that apply.)

| | | | | |
|-------------|----------------------|-------------|--------------------|--------|
| Cable TV | Electric | Gas | Telecommunications | New |
| Replacement | Repair | Abandon | Underground | Aerial |
| Service | Streetlights # _____ | Other _____ | | |

B. Type of Surface to be Disturbed

| | | | | | | |
|---------------------------------|----------|-------|----------|----------|------------|-------------------|
| Gravel | Concrete | Trail | Sidewalk | Easement | Bituminous | Boulevard Surface |
| Other (signs, trees, etc) _____ | | | | | | |

C. Location: Subdivision _____ Address _____

D. Material Used: Size and type of pipe, conduit, or cable _____

Voltage or Pressure _____ Length _____ Depth from surface _____

Distance from curb or centerline _____

Clearance on Pole _____



E. Method of Installation:

Trench Plow Directional Bore Backhoe Pneuma Gopher Hand Dig

Other _____

F. Estimated Starting Date _____ **Estimated Ending Date** _____

G. Will detouring of traffic be necessary? Yes No *(If yes, a detouring plan must be submitted with application.)*

H. Restoration Planned: *(All restoration must be in-kind and only motorized compaction allowed)*

Concrete Repair: Street Sidewalk Alley Curb

Bituminous Repair: Street Trail

Boulevard Restoration (w/6" Topsoil included): Sod Seed

Utility Excavation Permit Fees

Administration *(per permit)*—includes up to two street or boulevard excavations \$150

Each additional street excavation (per hole) fee: \$40 + _____

Each additional boulevard excavation (per hole) fee: \$20 + _____

Estimated Total Due _____

Agreement

By executing this Application and accepting the Excavation Permit, Applicant agrees to fully comply with all terms, conditions and requirements of Section 805 of the Hopkins Code of Ordinances. A Restoration Delay Penalty of \$300.00 per calendar day will be assessed beginning 7 days after installation of the private utility is completed in an area until area has been restored to City's satisfaction.

X Applicant's Signature _____ **Date** _____

Printed Name _____

For Office Use Only Permit # _____ Incode # _____ Date Received _____

Approved by _____ Date Approved _____

Final Total _____ Verified by _____ Date Verified _____

Existing Street Age: 0-5 yrs 5 yrs-5 yr CIP 5 yr CIP Street Restoration Plate # _____

Conditions of Approval _____

Notice of Work Completion *(Private Utility Permit, Attn: Sr Engineering Technician, 1010 1st St S, Hopkins, MN 55343)*

Permit Number _____ Utility Company _____

All work including restoration was completed on _____ and is ready for final inspection.

Printed Name _____ Signature _____